



JAYAPRAKASH NARAYAN COLLEGE OF ENGINEERING  
AFFILIATED TO JNTUH HYDERABAD  
(APPROVED BY AICTE & GOVT OF TELANGANA)  
DHARMAPUR, MAHABUBNAGAR - 509001, TELANGANA  
PHONES : 8886680001 TO 8886680019

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### Meeting Notice

Date: 02.07.2018

The committee members meeting is convened as mentioned below. I take pleasure in inviting all IQAC members to attend the meeting.

Meeting No.: IQAC/2018/07/02    Venue: IQAC Room    Date: 10/07/2018    Time: 11:00 AM

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial	
Agenda-2	To discuss the action taken report on the minutes of the IQAC -Previous.	
Agenda-3	To conduct an orientation day.	
Agenda-4	To conduct College events (Freshers, Graduation, etc...)	
Agenda-5	Organization of FDPs, seminars, and workshops.	
Agenda-6	Attainment of course outcomes , program outcomes, and specific outcomes.	
Agenda-7	Renewal of MOUs	
Agenda-8	Student attendance monitoring.	
Table	Any other matters with the permission of the chair.	
Agenda		
TA-1		
TA-2		

  
IQAC Coordinator  
K. Radhika

  
**PRINCIPAL**  
JAYAPRAKASH NARAYAN  
COLLEGE OF ENGINEERING  
Dharmapur, Mahabubnagar-509001 (T)



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**Committee Members**

**Meeting No.: IQAC/2018/07/02**

**Date: 02/07/2018**

sub: Meeting Notice of Internal Quality Assurance Cell - Issued.

In consequence of the Orders cited above, the Internal Quality Assurance Cell requests the following committee members to attend the meeting as per schedule.

S.No	Category	Designation	Name of Member
1.	Chairperson	Principal	Dr. V.E. Chandrasekhar
2.	Management Member	Secretary	V. Venkta Rama Rao
3.	Faculty Members	HOD Civil	T Ram Mohan
		HOD CSE	Dr. Sandeep V M
		HOD ECE	Sujeevan Kumar Agir
		HOD EEE	B Veeresham
		HOD H&S	Dr. Brijesh N Chowda
		HOD MBA	Dr. CYS Krishna
		HOD MECH	P. Govardhan
4.	Administrative Officer	Office Incharge	Narendar
		Office I/C T&P	Sai Krishna
		Office I/C Examinations	K. Sudhakar
5.	Local Community	Advocate	Karthik
6.	Student	Roll No.15361A0203	B. Divya
7.	Alumni		Hita Chandra
8.	Employer		K Basi Reddy
9.	Industry		Prudhvi
10.	Stakeholder(Parent)		B. Venkatramulu
11.	IQAC Coordinator	Assoc.Prof. CSE Dept	K Radhika

Objectives :

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

To

All the members as above

  
PRINCIPAL  
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Jaya Prakash Narayan  
College of Engineering  
Dharmapur, Mahabubnagar.

  
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### Meeting Proceedings

The IQAC meeting held as per the schedule, Discussion & Resolutions are as follows

Meeting No.: IQAC/2018/07/02    Venue: IQAC Room    Date: 10/07/2018    Time: 11:00 AM

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial <b>Discussion:</b> The minutes of the last meeting was approved by the members.	
Agenda-2	To discuss the action taken report on the minutes of the IQAC -Previous. <b>Resolution:</b> The coordinator of IQAC has read the action taken report on the minutes of the last meeting, coordinator informed that appropriate action has been taken on the minutes of the meeting, and no action is pending. <b>Discussion:</b> No comments are received from the members, the minutes are presumed to be approved.	
Agenda-3	To conduct an orientation day. <b>Discussion:</b> Chairperson suggested to conduct orientation program for I B.Tech students.	
Agenda-4	To conduct College events (Freshers, Graduation, etc...) <b>Discussion:</b> Chairperson decided and suggested to the committee members to conduct all the events as per university and college guidelines. Conduct the Graduation day in the month of November.	
Agenda-5	Organization of FDPs, seminars, and workshops. <b>Discussion:</b> Principal Proposed to all HODs to organize and also attend various FDPs, workshops and seminars.	
Agenda-6	Attainment of course outcomes , program outcomes, and specific outcomes. <b>Discussion:</b> IQAC coordinator framed the guidelines for attainment of course outcomes, program outcomes and program specific outcomes.	
Agenda-7	Renewal of MOUs <b>Discussion:</b> Principal gives instruction guidelines to various department HOD's and concerns authorized members for their MoUs.	
Agenda-8	Student attendance monitoring. <b>Discussion:</b> IQAC committee will suggest to all HOD's maintain proper guidelines for students who are having less attendance and poor in performance.	
Table	Any other matters with the permission of the chair.	
Agenda		
TA-1		
TA-2		

  
IQAC Coordinator  
K. Radhika

  
PRINCIPAL  
JEC

  
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**Internal Quality Assurance Cell Committee Meeting Attendance Sheet**

Meeting No.: IQAC/2018/07/02 Venue: IQAC Room Date: 10/07/2018 Time: 11:00 AM

Following members were present for the meeting

S.No	Category	Designation	Name of Member	Signature
1.	Chairperson	Principal	Dr V E Chandrasekhar	
2.	Management Member	Secretary	Sri. V. Venkata Rama Rao	
3.	Faculty Members	HOD Civil	Mr. T Ram Mohan	
		HOD CSE	Dr. Sandeep V M	
		HOD ECE	Dr. Sujeevan Kumar Agir	
		HOD EEE	Mr. B Veeresham	
		HOD H&S	Dr. Brijesh N Chowda	
		HOD MBA	Dr. CYS Krishna	
		HOD MECH	Mr. P. Govardhan	
4.	Administrative Officer	Office Incharge	Mr. M. Narendar	
		Office I/C T&P	Mr. Sai Krishna	
		Office I/C Examinations	Mr. K. Sudhakar	
5.	Local Community	Advocate	Mr. Karthik	
6.	Student	Roll No.15361A0203	B. Divya	
7.	Alumni		Mr. Hita Chandra	
8.	Employer		Mr. K Basi Reddy	
9.	Industry		Mr. Prudhvi	
10.	Stakeholder (Parent)		Mr. B. Venkatramulu	
11.	IQAC Coordinator	Assoc.Prof. CSE Dept	Ms. K Radhika	

  
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## ACTION TAKEN REPORT

Date: 21.12.2018

The IQAC meeting of JPNCE was held on

Meeting No.: IQAC/2018/07/02 Venue: IQAC Room Date: 10/07/2018 Time: 11:00 AM

The action taken report is prepared on the basis of discussion held in the meeting.

### Agenda

### Action Taken

Agenda-1 To confirm the minutes of IQAC meeting – Initial

**Action Taken:** The minutes of the last meeting was approved by the members.

Agenda-2 To discuss the action taken report on the minutes of the IQAC -Previous.

**Action Taken:** No comments are received from the members, the minutes are presumed to be approved.

Agenda-3 To conduct an orientation day.

**Action Taken:**

- *Orientation Day:* Orientation and Induction Programme, as directed by AICTE/JNTUH, for B.Tech. 1st year students was held on July 30, 2018. Students were briefed about the department's facilities and the code of conduct they should follow in fulfilling their dreams.

Agenda-4 To conduct College events (Freshers, Graduation, etc...)

**Action Taken:**

- *Freshers Day:* Fresher day Programme for B.Tech 1st year students was held on 10/8/2018 as per their departmental wise on the same day, a separate meeting was conducted to brief the parents on the academic activities.
- *Lok Nayak, Bharat Ratna Jayanti:* 116th birthday celebrations of Lok Nayak, Bharat Ratna, were celebrated on October 11, 2018. All the directors and teaching and non-teaching staff members have participated in the event. A blood donation camp was organized, where 120 units of blood were donated by the students.
- *72nd Independence Day Celebrations:* The NCC's Academic Excellence Awards were presented during the Independence Day celebrations, and cash prizes were distributed to the top students in each branch.

Agenda-5 Organization of FDPs, seminars, and workshops.

**Action taken:** around 100 faculty members attended various programmes.

Agenda-6 Attainment of course outcomes, program outcomes, and specific outcomes.

**Action Taken:** Attainment of course outcomes, program outcomes and program specific outcomes for academic year 2017-2018 were completed and are found to be in line with graduate outcomes.

  
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Agenda-7 Renewal of MOUs


**Action Taken:** The IQAC Coordinator was informed to contact all the concerned department HODs to renew the related MOUs. TASK, TECH MAHINDRA, CISCO etc., industry MOUs are renewal.

Agenda-8 Student attendance monitoring.

**Resolution:** Late comers, least attendances, poor performance in mid exams.

**Action taken:** The IQAC committee was appreciated by all HODs, who follow the same guidelines for students.

  
IQAC Coordinator  
K. Radhika

  
Principal

  
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