



JAYAPRAKASH NARAYAN COLLEGE OF ENGINEERING
AFFILIATED TO JNTUH HYDERABAD
(APPROVED BY AICTE & GOVT OF TELANGANA)
DHARMAPUR, MAHABUBNAGAR – 509001, TELANGANA
PHONES: 8886680001 TO 8886680019
www.jpnce.ac.in ; principal@jpnce.ac.in ; principal.jpnce@gmail.com ; chairmanjpnce@gmail.com

Committee Members

Meeting No.: IQAC/2023/06/01

Date: 22/06/2023

Sub: Meeting Notice of Internal Quality Assurance Cell - Issued.

In consequence of the Orders cited above, the Internal Quality Assurance Cell requests the following committee members to attend the meeting as per schedule.


S. No	Category	Designation	Name of Member
1.	Chair Person	Principal	Dr. Sujeevan Kumar Agir
2.	Management Member	Secretary	Sri. V. Venkata Rama Rao
3.	Faculty Members	HOD CIVIL	Mr. SK Shanawaz Ahmed
		HOD CSE	Dr. K. Guru Raghavendra Reddy
		HOD ECE	Mr. N. Rajesh Kumar
		HOD EEE	Mr. CH. Venkatesh
		HOD H&S	Dr. R. Sai Krishna
		HOD MBA	Dr. M. Madhu Mohan
		HOD MECH	Mr. M. Ravinder
		Professor & CEO	Dr. Linganagouda Kulkarni
4.	Administrative Officer	Office Incharge	Mr.M. Narendar
		Office I/C T&P	Dr. K. Guru Raghavendra Reddy
		Office I/C Examinations	Mr. K. Rakesh
5.	Local Community	Advocate	Mr. Karthik
6.	Student	21361A0434	G. Vyshnavi
7.	Alumni		Mr. Hita Chandra
8.	Employer		Mr. K. Basi Reddy
9.	Industry		Prudhvi
10.	Stake holder (Parent)		Mr. G. Naresh
11.	IQAC Coordinator	Associate Prof. ECE	Mr. P. Ravinder Kumar

Objectives:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

To

All the members as above


PRINCIPAL
JAYAPRAKASH NARAYAN
COLLEGE OF ENGINEERING
Dharmapur, Mahabubnagar-509 001, T.S


PRINCIPAL



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Meeting Notice

Date: 22/06/2023

The Committee members meeting is convened as mentioned below. Pleasure in inviting all IQAC members to attend the meeting.

Meeting No.: IQAC/2023/06/01 Venue: IQAC Room Date: 23/06/2023 Time: 02:30 PM

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial	
Agenda-2	To discuss the action taken report on the minutes of the IQAC -Previous.	
Agenda-3	QIM 6 years data completion status	
Agenda-4	Principal and department ppt presentation preparation	
Agenda-5	Department files metric wise	
Agenda-6	Peer Team Visit preparation	
Table	Any other matters with the permission of the Chair.	
Agenda		
TA-1		
TA-2		

Ravinder
IQAC Coordinator
P Ravinder Kumar

[Signature]
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Meeting Proceedings

The 05th IQAC meeting of JPNC, was held as mentioned below. The meeting was chaired by the Principal. The following agenda points were discussed.

Meeting No.: IQAC/2023/06/01 Venue: IQAC Room Date: 23/06/2023 Time: 02:30 PM

Agenda	Issue
Agenda-1	To confirm the minutes of IQAC Committee regarding NAAC SSR filling. Discussion: Minutes of meeting held on 04/03/2023 were read out Enclosure: Meeting Notice. <u>Agenda-1</u>
Agenda-2	To discuss the action taken report on the minutes of the IQAC Committee regarding NAAC inspection. Discussion: Actions taken report on the meeting held on 04/03/2023 Enclosure: Action taken report. <u>Agenda-2</u>
Agenda-3	QIM 6 years data completion status Discussion: Criteria: 1.3.1, 2.5.1, 2.6.2, 4.2.1, 6.1.1, 6.2.1, 6.3.1, 6.4.1, 6.5.1, 7.1.4 The criteria data from other departments are pending. Action taken: Criteria owners please submit the above data to criteria owners by 5.7.23.
Agenda-4	Principal and department ppt presentation preparation Discussion: The criteria owners need to prepare the ppt related to their criteria. Action taken: Criteria owners accepted to prepare the ppt and send the draft by 7.7.23
Agenda-5	Department files metric wise Discussion: All departments will maintain all the files and the list of files to be maintained is shared through mail to all criteria owners. Refer NAAC 10 form. Resolution: Everyone accepted and will follow the procedure. The task should complete by 7.7.23
Agenda-6	Peer Team Visit preparation Discussion: check the NAAC21A format Resolution: The criteria will have the meeting at 4 p.m. daily until NAAC PTV is complete. All criteria owners are requested to attend without fail. No representation on behalf of you is accepted.

P. Ravinder Kumar
IQAC Coordinator
P Ravinder Kumar

P. Prakash Narayan
PRINCIPAL
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Internal Quality Assurance Cell Committee Meeting Attendance Sheet

Meeting No.: IQAC/2023/06/01 Venue: IQAC Room Date: 23/06/2023 Time: 02:30 PM

Following members were present for the meeting.

S.No	Category	Designation	Name of Member	Signature
1.	Chair Person	Principal	Dr. Sujeevan Kumar Agir	
2.	Management Member	Secretary	Sri. V. Venkata Rama Rao	
3.	Faculty Members	HOD CIVIL	Mr. SK Shanawaz Ahmed	
		HOD CSE	Dr. K. Guru Raghavendra Reddy	
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IQAC Coordinator
P Ravinder Kumar

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ACTION TAKEN REPORT

The IQAC meeting of JPNCE was held on

Meeting No.: IQAC/2023/06/01 Venue: IQAC Room Date: 23/06/2023 Time: 02:30 PM

The action taken report is prepared on the basis of discussion held in the meeting.

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial Action taken: The minutes of the last meeting was approved by the members.	
Agenda-2	To discuss the action taken report on the minutes of the IQAC -Previous. Action taken: No comments are received from the members, the minutes are presumed to be approved.	
Agenda-3	QIM 6 years data completion status. Action taken: During our discussion, we reviewed the completion status of the 6-year data required for various criteria. It was noted that the data from other departments for the following criteria is pending: Criteria List Requiring Data Completion: 1.3.1, 2.5.1, 2.6.2, 4.2.1, 6.1.1, 6.2.1, 6.3.1, 6.4.1, 6.5.1, 7.1.4	
Agenda-4	Principal and department ppt presentation preparation. Action taken: PPT Preparation: Criteria owners will create PowerPoint presentations encompassing the details and achievements related to their specific criteria. Draft Submission: The draft versions of these presentations will be submitted by the criteria owners to ensure ample time for review and refinement. By assigning this task to criteria owners and setting a deadline for draft submissions, we aim to facilitate an organized and comprehensive presentation to the Principal and departments.	
Agenda-5	Department files metric wise Action taken: File Organization: Departments will organize and maintain files as per the list provided, complying with NAAC requirements outlined in the NAAC 10 form. Compliance Deadline: All criteria owners are committed to completing the task of organizing these files within the stipulated timeframe. By ensuring adherence to NAAC guidelines and setting a clear deadline for file organization, we aim to streamline documentation practices across departments for accreditation purposes.	
Agenda-6	Peer Team Visit preparation. Action taken: Following the discussion on reviewing the NAAC21A format for the Peer Team Visit (PTV) preparation, it was resolved that daily meetings will be conducted at 4 p.m. until the PTV preparations are complete. Attendance of all criteria owners is mandatory, and representation by proxy is not accepted. By ensuring regular meetings and the direct involvement of criteria owners, we aim to streamline and effectively progress with the preparations for the Peer Team Visit as per NAAC requirements.	

Ravinder
IQAC Coordinator
P Ravinder Kumar

Sumit
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