



JAYAPRAKASH NARAYAN COLLEGE OF ENGINEERING
AFFILIATED TO JNTUH HYDERABAD
(APPROVED BY AICTE & GOVT OF TELANGANA)
DHARMAPUR, MAHABUBNAGAR – 509001, TELANGANA
PHONES: 8886680001 TO 8886680019

www.jpnce.ac.in ; principal@jpnce.ac.in ; principal.jpnce@gmail.com ; chairmanjpnce@gmail.com

Committee Members

Meeting No.: IQAC/2023/04/01

Date: 16/04/2023

Sub: Meeting Notice of Internal Quality Assurance Cell - Issued.

In consequence of the Orders cited above, the Internal Quality Assurance Cell requests the following committee members to attend the meeting as per schedule.

S. No	Category	Designation	Name of Member
1.	Chair Person	Principal	Dr. Sujeevan Kumar Agir
2.	Management Member	Secretary	Sri. V. Venkata Rama Rao
3.	Faculty Members	HOD CIVIL	Mr. SK Shanawaz Ahmed
		HOD CSE	Dr. K. Guru Raghavendra Reddy
		HOD ECE	Mr. N. Rajesh Kumar
		HOD EEE	Mr. CH. Venkatesh
		HOD H&S	Dr. R. Sai Krishna
		HOD MBA	Dr. M. Madhu Mohan
		HOD MECH	Mr. M. Ravinder
		Professor & CEO	Dr. Linganagouda Kulkarni
4.	Administrative Officer	Office Incharge	Mr.M. Narendar
		Office I/C T&P	Dr. K. Guru Raghavendra Reddy
		Office I/C Examinations	Mr. K. Rakesh
5.	Local Community	Advocate	Mr. Karthik
6.	Student	21361A0434	G. Vyshnavi
7.	Alumni		Mr. Hita Chandra
8.	Employer		Mr. K. Basi Reddy
9.	Industry		Prudhvi
10.	Stake holder (Parent)		Mr. G. Naresh
11.	IQAC Coordinator	Associate Prof. ECE	Mr. P. Ravinder Kumar

Objectives:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

To

All the members as above

PRINCIPAL

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Meeting Notice


Date: 16/04/2023

The Committee members meeting is convened as mentioned below. Pleasure in inviting all IQAC members to attend the meeting.

Meeting No.: IQAC/2023/04/01 Venue: IQAC Room Date: 17/04/2023 Time: 04:00 PM

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial	
Agenda-2	To discuss the action taken report on the minutes of the IQAC -Previous.	
Agenda-3	Discussion about PEOs.	
Agenda-4	Department vision, mission.	
Agenda-5	Online SSR submission	
Table	Any other matters with the permission of the Chair.	
Agenda		
TA-1		
TA-2		


IQAC Coordinator
P Ravinder Kumar


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Meeting Proceedings

The 03rd IQAC meeting of JPNC, was held as mentioned below. The meeting was chaired by the Principal. The following agenda points were discussed.

Meeting No.: IQAC/2023/04/01 Venue: IQAC Room Date: 17/04/2023 Time: 04:00 PM

Agenda	Issue
Agenda-1	To confirm the minutes of IQAC Committee regarding NAAC SSR filling. Discussion: Minutes of meeting held on 04/03/2023 were read out Enclosure: Meeting Notice. <u>Agenda-1</u>
Agenda-2	To discuss the action taken report on the minutes of the IQAC Committee regarding NAAC inspection. Discussion: Actions taken report on the meeting held on 04/03/2023 Enclosure: Action taken report. <u>Agenda-2</u>
Agenda-3	Discussion about PEOs. Discussion: Discussed about Program Educational Objectives (PEOs). PEOs help to guide the development of the curriculum, teaching met HoDs, and assessment practices of a college. <ul style="list-style-type: none">• Focus on the outcomes• Be specific• Consider stakeholders• Engineering foundation• Professional teaching• Team player• Lifelong learning• Communication skills
Agenda-4	Department vision, mission. Discussion: Discussed about department wise vision and mission Vision: <ul style="list-style-type: none">• The department wise vision should describe a future state that the department aspires to achieve.• It should be inspirational and motivate the department's faculty, staff, and students to work towards a common goal.• The vision should be achievable and realistic, but also challenging and forward-looking.• The vision should align with the college overall vision and strategic plan. Mission: <ul style="list-style-type: none">• The department's mission should describe its purpose and goals.• It should be focused and specific, outlining the department's core functions and priorities.• The mission should align with the college overall mission and values.• The mission should provide a framework for the department's activities, guiding decision-making and resource allocation.• The mission should be communicated clearly and consistently to all stakeholders, including faculty, staff, students, and external partners.
Agenda-5	Online SSR submission Discussion: Today, we discussed the process of submitting the Self-Study Report (SSR) online. The SSR is a crucial document that reflects our institution's achievements, strengths, and areas for improvement.

Ravinder
IQAC Coordinator
P Ravinder Kumar

[Signature]
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Internal Quality Assurance Cell Committee Meeting Attendance Sheet

Meeting No.: IQAC/2023/04/01

Venue: IQAC Room

Date: 17/04/2023

Time: 04:00 PM

Following members were present for the meeting.

S.No	Category	Designation	Name of Member	Signature
1.	Chair Person	Principal	Dr. Sujeevan Kumar Agir	
2.	Management Member	Secretary	Sri. V. Venkata Rama Rao	
3.	Faculty Members	HOD CIVIL	Mr. SK Shanawaz Ahmed	
		HOD CSE	Dr. K. Guru Raghavendra Reddy	
		HOD ECE	Mr. N. Rajesh Kumar	
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ACTION TAKEN REPORT

The IQAC meeting of JPNCE was held on

Meeting No.: IQAC/2023/04/01 **Venue:** IQAC Room **Date:** 17/04/2023 **Time:** 04:00 PM

The action taken report is prepared on the basis of discussion held in the meeting.

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial Action taken: The minutes of the last meeting was approved by the members.	
Agenda-2	To discuss the action taken report on the minutes of the IQAC -Previous. Action taken: No comments are received from the members, the minutes are presumed to be approved.	
Agenda-3	Discussion about PEOs. Action taken: <ul style="list-style-type: none">We have outlined a plan to re-evaluate and refine our existing PEOs to ensure they are specific, measurable, and aligned with stakeholders' needs.Faculty will collaborate to incorporate these revised PEOs into curriculum design and teaching methodologies.Assessment practices will be adjusted to measure and track the attainment of these objectives among students. By implementing these actions, we aim to enhance the educational experience and better prepare our students to meet the challenges of the professional world	
Agenda-4	Department vision, mission. Action taken: <ul style="list-style-type: none">Collaborative Effort: Department heads and faculty will work together to draft vision and mission statements that encapsulate the discussed elements.Alignment with College Goals: Ensure that the developed vision and mission align with the broader goals and values of the college.Feedback and Refinement: Stakeholders will have the opportunity to review and provide input to refine the statements.Communication Strategy: Develop a communication plan to effectively disseminate the finalized vision and mission statements to all stakeholders. By implementing these actions, we aim to establish clear and inspiring direction through our vision and purposeful guidance through our mission, fostering unity and commitment among faculty, staff, and students toward shared objectives	
Agenda-5	Online SSR submission. Action taken: <p>Assigned Responsibilities: Identified individuals responsible for gathering necessary data and completing the required forms for the SSR submission.</p> <p>Data Verification: Ensured a thorough review and verification process for all collected data to maintain accuracy.</p> <p>Online Submission Training: Provided training or resources for those involved in the submission process to navigate the online platform effectively.</p> <p>Timeline Adherence: Set clear timelines and checkpoints to ensure the SSR is completed and submitted within the stipulated timeframe.</p> By implementing these actions, we aim to streamline the SSR submission process, ensuring accuracy, timeliness, and comprehensive representation of our institution's accomplishments and areas of growth.	

Ravinder
IQAC Coordinator
P Ravinder Kumar

[Signature]
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