



JAYAPRAKASH NARAYAN COLLEGE OF ENGINEERING  
AFFILIATED TO JNTUH HYDERABAD  
(APPROVED BY AICTE & GOVT OF TELANGANA)  
DHARMAPUR, MAHABUBNAGAR – 509001, TELANGANA  
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### Committee Members

Meeting No.: IQAC/2023/03/01

Date: 02/03/2023

Sub: Meeting Notice of Internal Quality Assurance Cell - Issued.

In consequence of the Orders cited above, the Internal Quality Assurance Cell requests the following committee members to attend the meeting as per schedule.

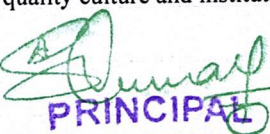
S. No	Category	Designation	Name of Member
1.	Chair Person	Principal	Dr. Sujeevan Kumar Agir
2.	Management Member	Secretary	Sri. V. Venkata Rama Rao
3.	Faculty Members	HOD CIVIL	Mr. SK Shanawaz Ahmed
		HOD CSE	Dr. K. Guru Raghavendra Reddy
		HOD ECE	Mr. N. Rajesh Kumar
		HOD EEE	Mr. CH. Venkatesh
		HOD H&S	Dr. R. Sai Krishna
		HOD MBA	Dr. M. Madhu Mohan
		HOD MECH	Mr. M. Ravinder
		Professor & CEO	Dr. Linganagouda Kulkarni
4.	Administrative Officer	Office Incharge	Mr. M. Narendar
		Office I/C T&P	Dr. K. Guru Raghavendra Reddy
		Office I/C Examinations	Mr. K. Rakesh
5.	Local Community	Advocate	Mr. Karthik
6.	Student	21361A0434	G. Vyshnavi
7.	Alumni		Mr. Hita Chandra
8.	Employer		Mr. K. Basi Reddy
9.	Industry		Prudhvi
10.	Stake holder (Parent)		Mr. G. Naresh
11.	IQAC Coordinator	Associate Prof. ECE	Mr. P. Ravinder Kumar

Objectives:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

To

All the members as above

  
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COLLEGE OF ENGINEERING  
Dharmapur, Mahabubnagar-509 001 (T.S)

  
PRINCIPAL





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### Meeting Notice

Date: 02/03/2023

The Committee members meeting is convened as mentioned below. Pleasure in inviting all IQAC members to attend the meeting.

Meeting No.: IQAC/2023/03/01    Venue: IQAC Room    Date: 03/03/2023    Time: 02:30 PM

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial	
Agenda-2	To discuss the action taken report on the minutes of the IQAC -Previous.	
Agenda-3	POs and COs mapping.	
Agenda-4	Understanding POs and articulation of PSO.	
Agenda-5	Learning Outcomes.	
Agenda-6	Review and doubts clarification of all criteria.	
Table	Any other matters with the permission of the Chair.	
Agenda		
TA-1		
TA-2		

*Ravinder*  
IQAC Coordinator  
P Ravinder Kumar

*Ravinder*  
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### Meeting Proceedings

The 02<sup>nd</sup> IQAC meeting of JPNC, was held as mentioned below. The meeting was chaired by the Principal. The following agenda points were discussed.

**Meeting No.:** IQAC/2023/03/01    **Venue:** IQAC Room    **Date:** 03/03/2023    **Time:** 02:30 PM

Agenda	Issue
Agenda-1	To confirm the minutes of IQAC meeting – Initial <b>Discussion:</b> Minutes of meeting held on 14/02/2023 were read out. <b>Enclosure:</b> Meeting Notice. <u>Agenda-1</u>
Agenda-2	To discuss the action taken report on the minutes of the IQAC Committee regarding NAAC inspection. <b>Discussion:</b> Actions taken report on the meeting held on 04/02/2022 <b>Enclosure:</b> Action taken report. <u>Agenda-2</u>
Agenda-3	POs and COs mapping. <b>Discussion:</b> Discussed about POs and COs mapping. There are different steps for mapping CO-PO. <ul style="list-style-type: none"><li>• Target setting</li><li>• Direct attainment</li><li>• Indirect attainment</li><li>• Co-attainment calculation.</li></ul> <b>Resolution:</b> Every faculty should prepare CO-PO mapping for course, semester, program.
Agenda-4	Understanding POs and articulation of PSO <b>Discussion:</b> Discussed about articulation of course outcomes and understanding POs and articulation of PSO.  <b>Resolution:</b> Everyone accepted and will follow the procedure.
Agenda-5	Learning Outcomes. <b>Discussion:</b> Learning outcomes are measurable statements to articulate at the beginning what students should know, be able to do (or) value as a result of taking a course (or) completing a program.  <b>Resolution:</b> Teachers will be recognized for novel approaches to teaching that improve learning outcomes in their class rooms.
Agenda-6	Review and doubts clarification of all criteria. <b>Discussion:</b> For filling the online SSR all the criteria owners follow these instructions <ol style="list-style-type: none"><li>1. Allocate criteria work question wise.<ul style="list-style-type: none"><li>• Q<sub>m</sub>- Word data base from reference.</li><li>• Q<sub>n</sub>- All evidence related to question wise is to be prepared by the criteria HOD with each faculty and should help other criteria in preparing and sharing the information to other criteria HoDs.</li></ul></li><li>2. Prepare software evidence for the Q<sub>n</sub>m with request to the SOP and refer already shared SSRs and our institution related data to be added question wise while filling the SSR.</li><li>3. Soft copies made available to display in online meeting to advisor.</li><li>4. Doubts and additions to the sub-criteria question wise have to be discussed based on the information with the concerned faculty.</li><li>5. Work should be completed within a week.</li></ol>

*Q-005*  
**IQAC Coordinator**  
P Ravinder Kumar

*Q-005*  
**PRINCIPAL**  
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**Internal Quality Assurance Cell Committee Meeting Attendance Sheet**

Meeting No.: IQAC/2023/03/01

Venue: IQAC Room

Date: 03/03/2023

Time: 02:30 PM

Following members were present for the meeting.

S.No	Category	Designation	Name of Member	Signature
1.	Chair Person	Principal	Dr. Sujeevan Kumar Agir	
2.	Management Member	Secretary	Sri. V. Venkata Rama Rao	
3.	Faculty Members	HOD CIVIL	Mr. SK Shanawaz Ahmed	
		HOD CSE	Dr. K. Guru Raghavendra Reddy	
		HOD ECE	Mr. N. Rajesh Kumar	
		HOD EEE	Mr. CH. Venkatesh	
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		HOD MBA	Dr. M. Madhu Mohan	
		HOD MECH	Mr. M. Ravinder	
		Professor & CEO	Dr. Linganagouda Kulkarni	
4.	Administrative Officer	Office Incharge	Mr.M. Narendar	
		Office I/C T&P	Dr. K. Guru Raghavendra Reddy	
		Office I/C Examinations	Mr. K. Rakesh	
5.	Local Community	Advocate	Mr. Karthik	
6.	Student	21361A0434	G. Vyshnavi	
7.	Alumni		Mr. Hita Chandra	
8.	Employer		Mr. K. Basi Reddy	
9.	Industry		Prudhvi	
10.	Stake holder (Parent)		Mr. G. Naresh	
11.	IQAC Coordinator	Associate Prof. ECE	Mr. P. Ravinder Kumar	

IQAC Coordinator  
P Ravinder Kumar

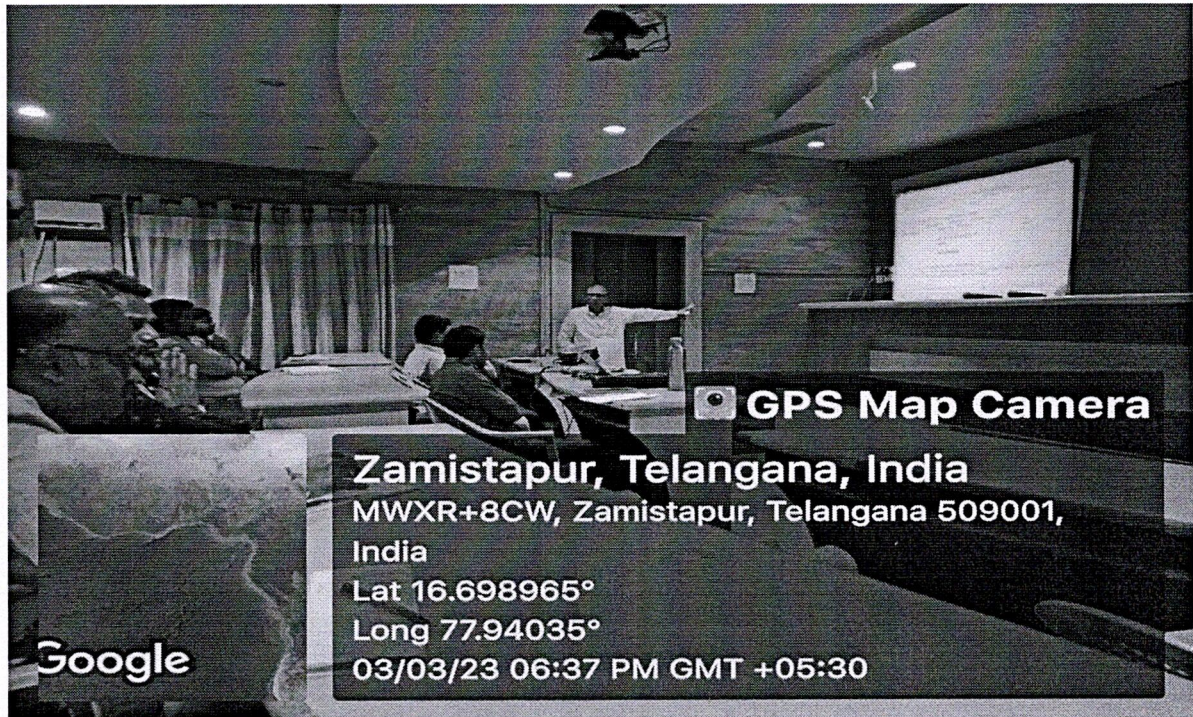
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### ACTION TAKEN REPORT

The IQAC meeting of JPNCE was held on

**Meeting No.:** IQAC/2023/02/01 **Venue:** IQAC Room **Date:** 03/03/2023 **Time:** 02:30 PM

The action taken report is prepared on the basis of discussion held in the meeting

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial <b>Action taken:</b> The minutes of the last meeting was approved by the members.	
Agenda-2	To discuss the action taken report on the minutes of the IQAC -Previous. <b>Action taken:</b> No comments are received from the members, the minutes are presumed to be approved.	
Agenda-3	POs and COs mapping. <b>Action taken:</b> On 15/03/2023 and 19/03/2023 Seminar is planned for understanding the CO-PO mapping by Dr. Linganagouda Kulkarni.	
<p>In response to the discussion on CO-PO mapping, the following actions have been initiated:</p> <ol style="list-style-type: none"><li>1. Faculty Training: Faculty members have undergone training sessions focusing on CO-PO mapping methodologies and techniques.</li><li>2. Guidelines Implementation: Clear guidelines have been distributed to all faculty members regarding the steps involved in CO-PO mapping, emphasizing target setting, direct and indirect attainment, and co-attainment calculation.</li><li>3. Implementation in Course Structure: Faculty have started integrating CO-PO mapping into course structures at various levels including course, semester, and program.</li><li>4. Monitoring Mechanism: A monitoring system has been established to oversee the progress of CO-PO mapping implementation across all levels.</li><li>5. Feedback Mechanism: A feedback loop has been set up to gather inputs and suggestions from faculty to further refine and improve the CO-PO mapping process.</li><li>6. Documentation: All faculty members have been instructed to maintain records of their CO-PO mapping exercises for courses, semesters, and programs.</li><li>7. Regular Review Meetings: Scheduled periodic meetings to review the effectiveness of CO-PO mapping implementation and to address any challenges faced during the process.</li></ol> <p>This comprehensive action plan aims to ensure that CO-PO mapping becomes an integral part of our academic curriculum, facilitating continuous improvement and alignment with program outcomes.</p>		
Agenda-4	Understanding POs and articulation of PSO. <b>Action taken:</b> During our discussion, we covered the articulation of course outcomes (COs) and understanding the significance of program outcomes (POs). The resolution reached was unanimous, with everyone agreeing to adhere to the established procedure.	
<ul style="list-style-type: none"><li>• Comprehensive understanding and agreement on the articulation process of COs.</li><li>• Acknowledgment of the importance of POs and their integration into the</li></ul>		

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curriculum.

- Consensus among all participants to adhere to the prescribed procedure going forward.

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#### Agenda-5 Learning Outcomes.

##### **Action taken:**

In our discussion, we emphasized the significance of learning outcomes, defining them as measurable statements outlining what students should acquire by completing a course or program.

- Acknowledgment of the importance of learning outcomes as indicators of student knowledge, skills, or values post-course completion.
- Agreement to recognize and commend teachers for innovative teaching methods that positively impact learning outcomes in their classrooms.
- Moving forward, efforts will be made to identify and appreciate teachers who employ novel approaches to teaching that demonstrably enhance student learning outcomes within their respective classes.

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#### Agenda-6 Review and doubts clarification of all criteria.

##### **Action taken:**

In our discussion, we outlined clear instructions for filling the online SSR:

##### Dividing Work:

- Qlm: Gather word database from references.
- Qnm: Heads and faculty collaborate to prepare evidence and assist other heads in sharing information.

##### Software Evidence Preparation:

- Compile evidence for Qnm using SOPs and institution data while filling the SSR.

##### Online Meeting Preparation:

- Ensure soft copies are ready for display during advisor meetings.

##### Addressing Doubts and Additions:

- Discuss any uncertainties or new information question-wise with the relevant faculty.

##### Timely Completion:

- Complete tasks within one week.

We've set these guidelines to ensure a structured approach and timely completion of the online SSR. Everyone involved is expected to follow these instructions for efficient implementation.

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*P. Ravinder Kumar*  
**IQAC Coordinator**  
P Ravinder Kumar

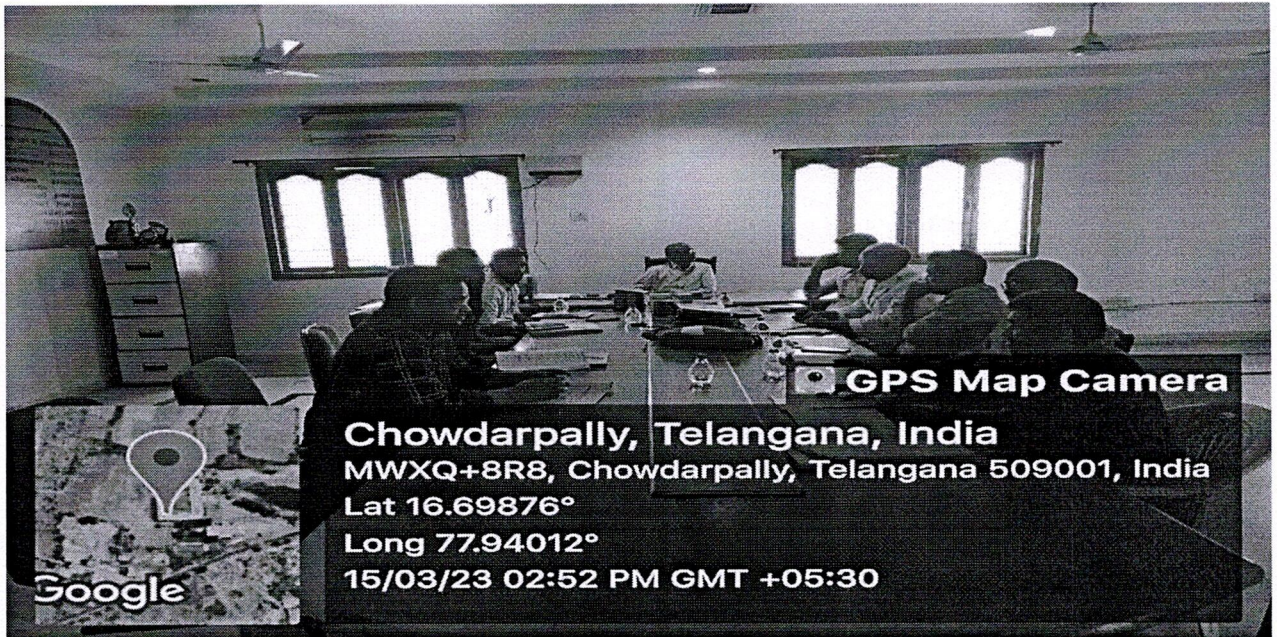
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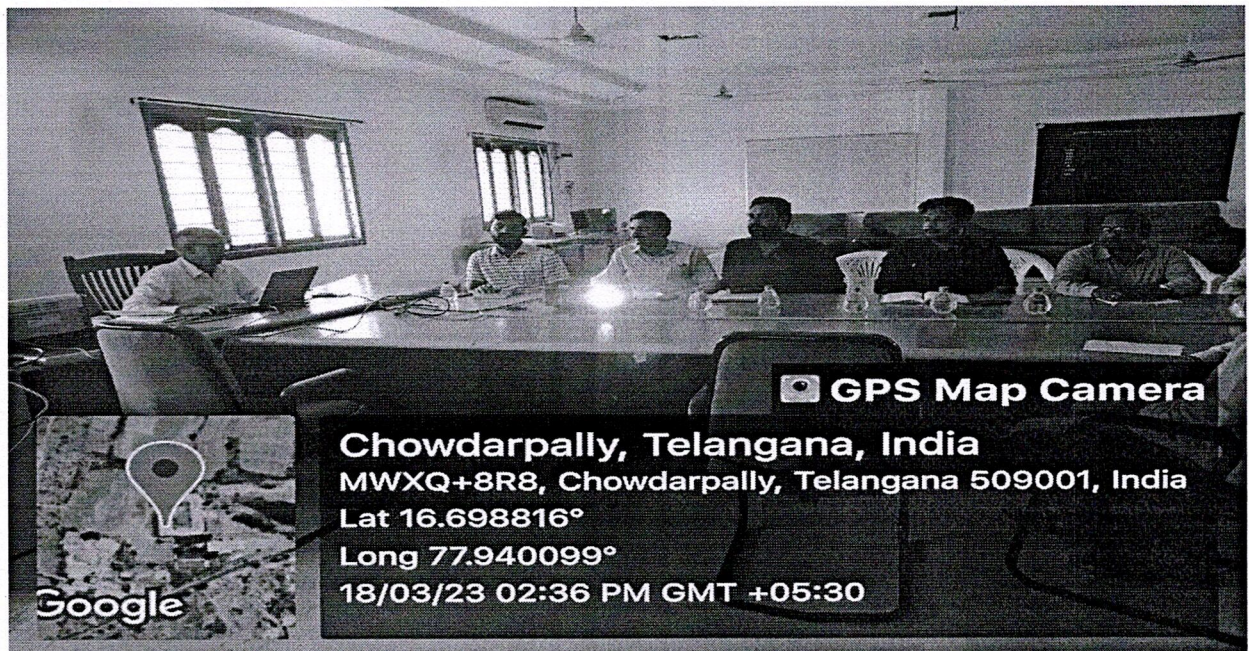
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