



JAYAPRAKASH NARAYAN COLLEGE OF ENGINEERING
AFFILIATED TO JNTUH HYDERABAD
(APPROVED BY AICTE & GOVT OF TELANGANA)
DHARMAPUR, MAHABUBNAGAR – 509001, TELANGANA
PHONES: 8886680001 TO 8886680019
www.jpnce.ac.in ; principal@jpnce.ac.in ; principal.jpnce@gmail.com ; chairmanjpnce@gmail.com

Committee Members

Meeting No.: IQAC/2023/02/01

Date: 13/02/2023

Sub: Meeting Notice of Internal Quality Assurance Cell - Issued.
In consequence of the Orders cited above, the Internal Quality Assurance Cell requests the following committee members to attend the meeting as per schedule.


S. No	Category	Designation	Name of Member
1.	Chair Person	Principal	Dr. Sujeevan Kumar Agir
2.	Management Member	Secretary	Sri. V. Venkata Rama Rao
3.	Faculty Members	HOD CIVIL	Mr. SK Shanawaz Ahmed
		HOD CSE	Dr. K. Guru Raghavendra Reddy
		HOD ECE	Mr. N. Rajesh Kumar
		HOD EEE	Mr. CH. Venkatesh
		HOD H&S	Dr. R. Sai Krishna
		HOD MBA	Dr. M. Madhu Mohan
		HOD MECH	Mr. M. Ravinder
		Professor & CEO	Dr. Linganagouda Kulkarni
4.	Administrative Officer	Office Incharge	Mr. M. Narendar
		Office I/C T&P	Dr. K. Guru Raghavendra Reddy
		Office I/C Examinations	Mr. K. Rakesh
5.	Local Community	Advocate	Mr. Karthik
6.	Student	21361A0434	G. Vyshnavi
7.	Alumni		Mr. Hita Chandra
8.	Employer		Mr. K. Basi Reddy
9.	Industry		Mr. Prudhvi
10.	Stake holder (Parent)		Mr. G. Naresh
11.	IQAC Coordinator	Associate Prof. ECE	Mr. P. Ravinder Kumar

Objectives:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

TO

All the members as above


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Meeting Notice

Date: 13/02/2023

The Committee members meeting is convened as mentioned below. Pleasure in inviting all IQAC members to attend the meeting.

Meeting No.: IQAC/2023/02/01 Venue: IQAC Room Date: 14/02/2023 Time: 04:00 PM

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial	
Agenda-2	To discuss the action taken report on the minutes of the IQAC -Previous.	
Agenda-3	Introduction	
Agenda-4	Online SSR	
Agenda-5	little variations in Online SSR and Manual SSR	
Agenda-6	Sharing the NAAC Criteria information	
Table	Any other matters with the permission of the Chair.	
Agenda		
TA-1		
TA-2		


IQAC Coordinator
P Ravinder Kumar

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Meeting Proceedings

The 01st IQAC meeting of JPNC, was held as mentioned below. The meeting was chaired by the Principal. The following agenda points were discussed.

Meeting No.: IQAC/2023/02/01 Venue: IQAC Room Date: 14/02/2023 Time: 04:00 PM

Agenda	Issue
Agenda-1	To confirm the minutes of IQAC Committee regarding NAAC SSR filling. Discussion: Minutes of meeting held on 10/08/2022 were read out Enclosure: Meeting Notice. <u>Agenda-1</u>
Agenda-2	To discuss the action taken report on the minutes of the IQAC Committee regarding NAAC inspection. Discussion: Actions taken report on the meeting held on 10/08/2022 Enclosure: Action taken report. <u>Agenda-2</u>
Agenda-3	Introduction Discussion: Requirements for doing NAAC work. Resolution: Discussed about the requirements for doing the NAAC work. <ul style="list-style-type: none">• System required with internet.• Backup facility/Power backup facility
Agenda-4	Online SSR Discussion: Regarding merging and removal of some criteria's. Resolution: <ul style="list-style-type: none">• Some criteria are merged and some are removed.• Online SSR is shared in the drive criteria wise
Agenda-5	Difference Between Online SSR and Manual SSR Discussion: What is the difference in SSR manual and online SSR manual is discussed. Resolution: Online SSR and Manual SSR are different in formats. <ul style="list-style-type: none">• According to the changes in online SSR data should be gathered.• Prepare the data according to the online SSR format. Action requested: All criteria owners go through the formats and collect the data as per the online formats. Sharing the NAAC Criteria information
Agenda-6	Discussion: Created separate mails for each criteria. Criteria 1: jpncenaacc1@gmail.com Criteria 2: jpncenaacc2@gmail.com Criteria 3: jpncenaacc3@gmail.com Criteria 4: jpncenaacc4@gmail.com Criteria 5: jpncenaacc5@gmail.com Criteria 6: jpncenaacc6@gmail.com Criteria 7: jpncenaacc7@gmail.com and the communication should be done through these mails to iqac.jpnce@gmail.com mail. <ul style="list-style-type: none">• Will share all required formats through google drive you can download and send the required data to iqac mail.• Any file upload to the drive will be shared with file name to the concerned criteria mail IDs.• 'What should be done' file is shared in the drive please go through the file and see the instructions and write what you understand in 'H' column, this task should be done by Monday (20/02/2023). Resolution: Members appreciated and will follow the procedure.

Ravinder
IQAC Coordinator
P Ravinder Kumar

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Internal Quality Assurance Cell Committee Meeting Attendance Sheet

Meeting No.: IQAC/2023/02/01 Venue: IQAC Room Date: 14/02/2023

Time: 04:00 PM

Following members were present for the meeting.

S.No	Category	Designation	Name of Member	Signature
1.	Chair Person	Principal	Dr. Sujeevan Kumar Agir	
2.	Management Member	Secretary	Sri. V. Venkata Rama Rao	
3.	Faculty Members	HOD CIVIL	Mr. SK Shanawaz Ahmed	
		HOD CSE	Dr. K. Guru Raghavendra Reddy	
		HOD ECE	Mr. N. Rajesh Kumar	
		HOD EEE	Mr. CH. Venkatesh	
		HOD H&S	Dr. R. Sai Krishna	
		HOD MBA	Dr. M. Madhu Mohan	
		HOD MECH	Mr. M. Ravinder	
		Professor & CEO	Dr. Linganagouda Kulkarni	
		Asst. Prof.	Mr. K. Eswaranna	
		Asst. Prof.	Mr. Md. Quayyum	
		Asst. Prof.	Mr. K. Ravi Kumar	
Asst. Prof.	Mr. Md. Nayeem			
4.	Administrative Officer	Office Incharge	Mr.M. Narendar	
		Office I/C T&P	Dr. K. Guru Raghavendra Reddy	
		Office I/C Examinations	Mr.K. Rakesh	

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5.	Local Community	Advocate	Mr. Karthik	<i>Karthik</i>
6.	Student	21361A0434	G. Vyshnavi	<i>G. Vyshnavi</i>
7.	Alumni		Mr. Hita Chandra	<i>Hita</i>
8.	Employer		Mr. K. Basi Reddy	<i>Basireddy</i>
9.	Industry		Prudhvi	<i>Prudhvi</i>
10.	Stake holder (Parent)		Mr. G. Naresh	<i>Naresh</i>
11.	IQAC Coordinator	Associate Prof. ECE	Mr. P. Ravinder Kumar	<i>Ravinder</i>

Ravinder
IQAC Coordinator
P Ravinder Kumar

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ACTION TAKEN REPORT

The IQAC meeting of JPNCE was held on

Meeting No.: IQAC/2023/02/01 **Venue:** IQAC Room **Date:** 14/02/2023 **Time:** 04:00 PM

The action taken report is prepared on the basis of discussion held in the meeting

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial Action taken: The minutes of the last meeting was approved by the members.	
Agenda-2	To discuss the action taken report on the minutes of the IQAC -Previous. Action taken: No comments are received from the members, the minutes are presumed to be approved.	
Agenda-3	Introduction: Requirements for doing NAAC work. Action taken: A specialized team conducted an extensive audit to identify gaps in system readiness and power backup facilities. The institution is fully equipped with the necessary infrastructure, including a reliable system with internet access and robust backup/power facilities, to engage effectively in NAAC-related endeavors. Continuous monitoring and periodic assessments will be conducted to ensure the sustained efficacy of these facilities in supporting our commitment to NAAC compliance.	
Agenda-4	Online SSR Action taken: Criteria members along sub criteria team formed. The revised SSR document was meticulously updated to reflect the merged and removed criteria accurately. Detailed documentation was maintained to track the rationale behind each modification made in the SSR. An online drive was established categorically structured according to specific criteria outlined by NAAC. The revised SSR document was compartmentalized and shared within the drive based on individual criteria, enabling easy access and navigation for evaluators and stakeholders. They have read and understand the manual. Suggestions given by the team. SSR sharing ensures enhanced accessibility and convenience for stakeholders involved in the evaluation process.	
Agenda-5	Little variations in Online SSR and Manual SSR Action taken: <ul style="list-style-type: none">An in-depth analysis revealed distinct variations in the structure, layout, and data requirements between the Manual SSR and the Online SSR formats.The Online SSR entails specific fields, categories, and modes of data presentation that differ from the traditional Manual SSR, emphasizing the need for a strategic approach to gather and present information.	
Agenda-6	Sharing the NAAC Criteria information Action taken: Created separate mails for each criteria. Criteria 1: jpncenaacc1@gmail.com	

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Criteria 2: jpncenaacc2@gmail.com

Criteria 3: jpncenaacc3@gmail.com

Criteria 4: jpncenaacc4@gmail.com

Criteria 5: jpncenaacc5@gmail.com

Criteria 6: jpncenaacc6@gmail.com

Criteria 7: jpncenaacc7@gmail.com

and the communication should be done through these mails to iqac.jpnce@gmail.com mail.

- Will share all required formats through Google drive you can download and send the required data to iqac mail.
- Any file upload to the drive will be shared with file name to the concerned criteria mail IDs.
- 'What should be done' file is shared in the drive please go through the file and see the instructions and write what you understand in 'H' column.

IIQA Submitted on 19/01/2023.

P. Ravinder Kumar
IQAC Coordinator
P Ravinder Kumar

P. Ravinder Kumar
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